



**Bushwalking Leadership
South Australia Inc.**

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Bushwalking Leadership Certificate Program



Course Information Pack 2011

Level 1

Bushwalking Assistant Leadership Certificate

(BALC)



Government of South Australia
Office for Recreation and Sport



Bushwalking Leadership Certificate

Information and Application Overview

Attached is an enrolment form to enter the Bushwalking Leadership Certificate Course, through attendance at the Assistant Bushwalking Leadership Course in July.

Before you apply, it is strongly recommended that you read the enclosed course information in order that you fully understand the commitment you are making. While the list of experience to be gained may look long, much of it can be completed in the course of your usual social or professional activity. It is also possible to apply for status for some sections of the course. This is done in consultation with your Adviser who will be appointed after your completion of the **Bushwalking Assistant Leadership Course (BALC)**.

If you wish to apply to enter the course, please fill out the form as completely as possible, and return it to the address below. There are limited places available so entry is competitive and based largely on your prior experience and the order in which applications are received. We are **NOT** interested in day walks, but you should include a full description of all walks you feel are significant.

Course Dates: **Bushwalking Assistant Leadership Certificate (BALC)**
 Sunday 10th – Sunday 17th July 2011

Venue: **Wirrabara Forest (4 day training)**
 Mambray Creek (3 day walk)

Nationally Recognised Training:

Bushwalking Leadership SA Inc. offers competency based nationally recognised training through an affiliated agreement with Regency TAFE. Academic transcripts will be issued by Regency TAFE at the following stages: BALC (Successful Wirrabara completion), BLC and ABLC. These fees are embedded into the course fees.

Prerequisites for Admission:

Applicants must:

1. Hold a Basic Skills Certificate or provide evidence of competency.

This means applicants must be able to **demonstrate and verify** that they have completed walks where they have had to use navigation techniques, general bushcraft techniques. This can be done by:

- (1) Attending a Basic Skills Bushwalking Course through Bushwalking Leadership SA
- (2) By applying for Recognition of Current Competency or Skills Recognition (RCC or SR) **in writing** to the Training, Assessing, Advisory Panel, c/- Bushwalking Leadership SA, PO Box 564 Hove, SA, 5048. This can be included with your application forms.

Should you choose this option, evidence will need to be produced in the form of a written log of your experience with at least one of the following:

- If you have walked with a qualified BLSA leader, a signed letter from them stating your suitability
- verification of completed recognised courses in a similar discipline to Bushwalking or which has included Bushwalking training as a component.
- A signed letter from another appropriate source of your suitability (e.g. Scouts/ Army/ Outdoor Education Teacher etc)

2. Be over the age of 18 years.
3. Hold a current Senior First Aid Certificate.
4. Be prepared to undergo a police check if required
5. Have a minimum level of experience of **at least** 5 bushwalking trips in the past three years, totalling at least 10 full days of walking. (This experience **must** contain at least one trip of three or more days duration. Only overnight, pack carrying trips including tenting are to be counted). Please note that some consideration will be given to those that do not have the required number of days experience bushwalking but have other experiences such as overnight ski-touring, the Day-walk Leaders' Certificate, experience with canoe/kayak expeditions or similar.
6. Applicants entering the Bushwalking leadership Certificate course are expected to have a good level of fitness and own bushwalking gear that is of a reasonable enough standard to equip them for overnight, pack-carrying walks.

Applications:

Enrolments will be limited to approximately twenty places each year.

Applications on the attached form must be accompanied by a copy of your senior first aid certificate, and the appropriate fee.

Applications unaccompanied by fees are not processed.

Applications will be accepted until 1 month prior to the starting date of the course.

Late applications, if accepted, will attract an additional fee of \$30.00.

Applicants must satisfy the Appraisal criteria outlined in the accompanying letter.

Fees:

Bushwalking Assistant Leadership Certificate Training	
Full fee paying participants	\$690.00
+ Text Book Purchase	\$50.00

These costs cover enrolment, instruction, course materials & maps, and all accommodation and meals for the first 4 days. Trainees will attend a 3-day walk in the second part of the Training Week. You will need to provide your own food for the 3-day walk, but National Parks entry and camping fees are included.

The text book required is "Outdoor Education – Foundations for tertiary and secondary education" (Froude and Polley) ISBN: 9781921044458. If you have access to this text you will not need to purchase. This text is required for pre-course work, so will be posted to you on receipt of your enrolment form and fee.

This fee should be paid when submitting this application. A full refund will be made if your application is unsuccessful.

Further subsidised fees are payable for each training module, during the interim training & Assessment periods.

These are:	Seminar Day	\$ 60.00
	Steep Terrain Day	\$ 80.00
	Technical skills Assessment	\$170.00
	Group Management Assessment	\$320.00

Advanced Certificate:

If after completing the Bushwalking Leadership Certificate (BLC) you proceed to the Advanced Level (ABLC), further subsidised fees will be payable for each training module.

These are:	General Mountain Training	\$TBA
	Group Management Assessment:	\$425.00

Welcome and good luck with your bush walking leadership certification!

Bushwalking Leadership Certificate ~ Course Outline

1. Aims of The Course:

To train men and women with experience and skills in bushwalking to a standard appropriate to lead groups of less experienced adults or young people on bushwalking trips.

The course is appropriate to leaders from youth groups, bushwalking clubs, the educational sector, government agencies and commercial operators.

2. Bushwalking Leadership Certificate Program:

The Certificate Training Program has three levels –

1. Bushwalking Assistant Leadership Certificate (BALC)
2. Bushwalking Leadership Certificate (BLC)
3. Advanced Bushwalking Leadership Certificate (ABLC)

All trainees commence with the Assistant Bushwalking Leadership Training Program and must complete each level to entering the next level.

Each trainee has a volunteer Adviser, appointed by the Board to assist his/her progress through the course. Regular contact with this person is your responsibility and is essential for your training. You need to contact your adviser BEFORE your trip for it to be accepted as interim training.

Level 1 - Bushwalking Assistant Leadership Certificate Training Program (BALC):

Training commences with the Bushwalking Assistant Leadership Course, A 7-day residential unit. A 3-day walk is included in this period.

- This unit covers planning, leadership, group management, emergency response, search and rescue, navigation and a 3-day Advisor accompanied bushwalk.

Level 2 - Bushwalking Leadership Certificate Training Program (BLC):

Upon successful completion of **Level 1**, a BLSA advisor is appointed, to guide and support you through the rest of your training.

- Maximum time for completion is 2 years.
- Training in basic aspects of leadership and bushwalking skills, aiming to equip candidates to competently lead groups of lesser experienced walkers on walks of up to 3 days mainly utilizing tracks and trails within a half-day walk of assistance in case of emergency.

Interim Training: A Minimum of 14 Days Bushwalking Experience:

To include at least:

- 1 x 2-day walk as participant
- 1 x 3-day walk as participant
- 3 x 2-day walks as leader
- 1 x 3-day walk as leader

The log of walks listed above must contain at least:

- 1 trip in cold and wet conditions
- 1 trip with an adult walking club
- 1 trip with a school or juvenile group
- 1 trip in The Grampians or an equivalent venue, and
- 1 trip in the Flinders Ranges north of Wilmington

An Adviser Accompanied Walk: (Recommended)

Walk Planning Project: Copies to be submitted to Adviser within 3 months of the Assistant Leader Training Course.

Seminar Day: Held 6-9 months after the Assistant Training Course.

Assessment:**Written Assessment Papers:**

Written assessment papers consist of navigation, incident response and route planning.

Please make an independent arrangement with your adviser to complete this or contact the office to arrange for another adviser to supervise your exam

Skills Assessment Weekend: Residential

The Skills Assessment is run over 2 days in an area with challenging topography. The assessment is focussed on navigation skills, camp-craft, incident response and general bushwalking knowledge.

2011 Dates for Skills Assessment: 27th – 28th August

A Group Management Assessment Walk: (Minimum duration 2 days)

This assessment is completed during a walk you have organised and must be at least 2 days long. You will be required to organise your own group and sort out details of the walk well in advance of the event. The Group Management Assessment should be completed between May – October in the last year of training.

The Group Management assessment is the final phase of level 2. Trainees MUST complete all other requirements before they can apply for this assessment. Applications will need to be sent to the Assessment Coordinator along with all relevant documentation (application form, fully filled out Record Book, copy of current First Aid Certificate, full walk details and payment).

NOTE: any incomplete applications will be returned to the trainee.

Endorsement:

The Board considers that people awarded the Bushwalking Leadership Certificate are capable of leading dependent groups on bushwalks satisfying the following criteria:

- i) Length of trip not to exceed 3 days
- ii) Walks to be undertaken mainly on defined tracks or walking trails, and
- iii) Parties to be within a half-day walk of outside help or assistance in case of emergencies

After this stage, graduates may apply to enter the Advanced Certificate Training Programme. Acceptance is NOT automatic.

Level 3 - Advanced Bushwalking Leadership Certificate Training Programme:

This involves training in the more advanced skills which are relevant to longer walks in more rugged and isolated areas.

- Maximum time for completion, 18 months.
- This programme aims at developing a high degree of skill and experience in leadership suitable for longer bushwalks, including prolonged expeditions in remote and difficult mountain areas.

Difficult Terrain Workshops: Instruction in basic techniques of managing a group over steep and difficult terrain; it includes basic rope-work for pack hauling and belaying. Conducted as a one day session at Morialta.

General Mountain Training: The candidate participates in a peer-oriented advanced and difficult trip of at least five days duration in a remote mountain area, led by an Advanced Instructor. The trip could involve arid or alpine environments.

Interim Training: A Minimum of 14 Days Bushwalking Experience:

To include at least:

- 1 x 4-day walk in Central to Northern Flinders (north of Hawker)*
- 1 x 4-day walk in the highland areas of the Eastern States or Tasmania.*
- * The trainee must fulfil a leadership role in at least one of these.
- 2 x 3-day walks as leader

The log of walks listed above must contain at least:

- one walk in hot and dry conditions within the total program of experience

Written Assessment Papers: Written assessment papers consist of navigation, incident response and route planning.

Please make an independent arrangement with your adviser to complete this or contact the office to arrange for another adviser to supervise your exam

Assessment Walk: Minimum duration, 3 days

Assessment:

- i) Satisfactory demonstration of snow walking and camping skills.
- ii) Satisfactory completion of theory papers
- iii) Satisfactory leadership of a less experienced group on a challenging walk of at least 3 days' duration

Endorsement:

The Board considers that people awarded the Advanced Bushwalking Leadership Certificate are capable of organizing and leading extended walking trips in the remote and mountainous regions of southern Australia.

The award does not imply competence in leadership of mountaineering, rock-climbing or activities in snow and ice conditions.

General Fees Information

1. **Payments** must be made at least 14 days prior to commencement of each course component. Fees are payable by, EFT, cheque or money order.
2. **Cancellations:** For cancellations made 14 days or less before the starting date of any of the course components, no refund will be given. However, a 50% refund applies on presentation of a Doctor's Certificate.
3. **Full refunds** will be made if a course is cancelled by Bushwalking Leadership SA
4. **Payment Structure** is as follows: separate payments are made for Enrolment and BALC Training Week, Seminar Weekend, Skills Assessment and Group Management Assessment as they occur.

Deferral

Training is expected to be complete by 18 months after enrolling. If, however, it is not complete then a re-enrolment will be required (currently \$100.00).

5. Fitness and Health:

The physical demands of this course make it essential that trainees are in good health and physically fit for walking with a full rucksack in moderately demanding terrain. Please consult your doctor if you are unsure about your health status.

During the Assistant Leader process, the fitness of all applicants will be observed.

Aspects of the Advanced Training Programme are quite strenuous and trainees will not be accepted onto this level if they are considered to be unfit to cope with its demands.

6. Assessment Criteria

Assessments are independently reviewed and verified by 2 members on the Training Advisors & Assessors Panel (TAA panel) other than your assessor or trainer.

7. Appeals Process

Should you be unsatisfied with your assessment, a written application stating your reasons needs to be sent to the TAA panel, where an assessor not involved with your training program will be appointed to consider your appeal.

All appeals will be answered in writing. You may be asked to produce evidence to support your claim.



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Government of South Australia
Office for Recreation and Sport

**Bushwalking Leadership Certificate Program
Enrolment Form – 2011**

**Assistant Bushwalking Leadership Course July 10th to 17th,
Wirrabara Forest & Mambray Creek**

Name: (Mr/Mrs/Miss/Ms) _____
(All Given Names) (Surname)

Address: _____

Post Code _____ Email: _____

Telephone: (H) _____ (W) _____ (Mob) _____

Date of Birth: _____

Present Occupation/Course of Studies: _____

Work/StudyAddress: _____

_____ Post Code _____

Do you have any special dietary requirements? YES / NO

Details: _____

For the purpose of car-pooling to Wirrabara are you happy for your phone / email details to be given to other course members? YES / NO

Please Circle Fee and Method of Payment Applicable-

Enrolment Fee Only	\$690	(Student Discount Rate	\$620)
Enrolment + Text Book	\$740	(Student Discount Rate	\$670)

EFT Details

ANZ
Bushwalking Leadership SA
BSB - 015220 Account Number – 476944904
Please put your name in reference to payment.

Receipt Number _____

Cheque / Money Order



Please answer the following Questions:

1) Club or Organization Membership:

Please list outdoor activity groups to which you belong and in which you are currently active. Please indicate the duration of your involvement.

2) Other relevant courses attended, e.g. First Aid, Camp Leadership, Canoe Instructors, etc:

3) Experience in associated activities, e.g. snow skiing, snow and ice climbing, rock climbing, canoe touring etc:

Why do you wish to undertake this training programme?

How did you hear about the course?
